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| **DRAFT CoE Director's Meeting: Fall 2011** | **Wednesday, 10/19/2011****9:30a.m. to 4:30 p.m. 6 Hours, 45 Minutes****South Puget Sound Community College (Room TBD)** |
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| Meeting called by: Maureen Majury |  | Type of meeting: CoE Director’s Meeting |  |
| Facilitator: Maureen Majury |  | Note taker: Caryn Fosnaugh |  |
| Timekeeper: Caryn Fosnaugh |  |  |  |
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| Attendees:  |  |
| Name | Title  | Organization  | Email Address |
| Ann Avery | Director | Marine | ann.avary@skagit.edu |
| Mary Kaye Bredeson | Director | Aerospace | mbredeson@everettcc.edu |
| Mike Campbell | Director | Homeland Security | mcampbel@pierce.ctc.edu |
| Caryn Fosnaugh | Director, Co-Chair | Transportation | cfosnaugh@highline.edu |
| Barbara Hins-Turner | Director | Energy | bhins-turner@centralia.edu |
| Bob Lawrence | Executive Director | WEC | blawrence@pencol.edu |
| Paulette Lopez | Acting Director | Allied Health | plopez@yvcc.edu |
| Maureen Majury | Director, Chair | ITC | maureen.majury@bellevuecollege.edu |
| Shana Peschek | Director | Construction | speschek@rtc.edu |
| Mindy Stevens | Acting Director | Agriculture | mind.stevens@wwcc.edu |
| Erik Tingelstad | Director | Education | etingelstad@greenriver.edu |
| Pat Ward | Program Administrator | SBCTC | pward@sbctc.edu |
| Please read: Summer 2011 CoE Director Meeting Notes distributed by Caryn Fosnaugh in August 2011. |  |
| Please bring: Your PPT if you are a “Center of Excellence: In the Spotlight”; Mary Kaye – A 2011-2012 draft budget of the $5,500 CoE WA website project; A PPT outline and/or hand-out if you want to take 10 minutes for “It's My Turn: 10 Minutes to Talk @ Your Center”. |  |
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| **Agenda** |
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| 9:30 a.m. Centers of Excellence: In the Spotlight | Mike Campbell | 20 |
| 9:50 a.m. Centers of Excellence: In the Spotlight | Caryn Fosnaugh | 20 |
| 10:10 a.m. Centers of Excellence: In the Spotlight | Mary Kaye Bredeson | 20 |
| 10:30 a.m. What's New? From the SBCTC | Pat Ward | 15 |
| 10:45 a.m. What's New? From WEC | Bob Lawrence | 15 |
| 11:00 a.m. Break |  | 15 |
| 11:15 a.m. From WEC's Perspective: CoE WA Website- Resource Library | Caryn Fosnaugh | 15 |
| 11:30 a.m. From WEC's Perspective: Committee Assignments | Caryn Fosnaugh | 10 |
| 11:40 a.m. From WEC's Perspective: CoEs in the Spotlight Presenting at WEC | Caryn Fosnaugh | 10 |
| 11:50 a.m. From WEC's Perspective: CoE Work Plan Submission Time Line | Caryn Fosnaugh | 10 |
| 12:00 p.m. Luncheon & Networking with South Puget Sound's Workforce Team | Everyone | 120 |
| 2:00 p.m. CoE WA Website: Budget Plan for 2011-2012 (to include budget for possible IBEST database) | Mary Kaye Bredeson | 30 |
| 2:30 p.m. While We Are Thinking About It: What's New w/PLA? | Caryn Fosnaugh | 15 |
| 2:45 p.m. CoE Assessments: They are Coming | Pat Ward & Caryn Fosnaugh | 30 |
| 3:15 p.m. It's My Turn: 10 Minutes to Talk @ Your Center | Everyone | 60 |
| 4:15 p.m. Farewell for now… |
| **Additional Information** |
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| Resource persons: |  |
| Special notes: |  |
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| **CoE Director's Meeting: Fall 2011** | **10/19/2011****6 Hours, 45 Minutes****South Puget Sound Community College (Room TBD)** |
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| **Agenda** |
| **Centers of Excellence: In the Spotlight** | **Mike Campbell** | **20** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **Centers of Excellence: In the Spotlight** | **Caryn Fosnaugh** | **20** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **Centers of Excellence: In the Spotlight** | **Mary Kaye Bredeson** | **20** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **What's New? From the SBCTC** | **Pat Ward** | **15** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **What's New? From WEC** | **Bob Lawrence** | **15** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **Break** |  | **15** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **From WEC's Perspective: CoE WA Website- Resource Library** | **Caryn Fosnaugh** | **15** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **From WEC's Perspective: Committee Assignments** | **Caryn Fosnaugh** | **10** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **From WEC's Perspective: CoEs in the Spotlight Presenting at WEC** | **Caryn Fosnaugh** | **10** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **From WEC's Perspective: CoE Work Plan Submission Time Line** | **Caryn Fosnaugh** | **10** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **Luncheon & Networking with South Puget Sound's Workforce Team** | **Everyone** | **120** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **CoE WA Website: Budget Plan for 2011-2012 (to include budget for possible IBEST database)** | **Mary Kaye Bredeson** | **30** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **While We Are Thinking About It: What's New w/PLA?** | **Caryn Fosnaugh** | **15** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **CoE Assessments: They are Coming** | **Pat Ward & Caryn Fosnaugh** | **30** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **It's My Turn: 10 Minutes to Talk @ Your Center** | **Everyone** | **60** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **Additional Information** |
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| Resource persons: |  |
| Special notes: |  |
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