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| **CoE Director's Meeting: Winter 2012** | **Wednesday, 1/11/2012****9:15a.m. to 3:30 p.m. 6 Hours, 45 Minutes****Bellevue College, N107, N-Building** |
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| Meeting called by: Maureen Majury |  | Type of meeting: CoE Director’s Meeting |  |
| Facilitator: Maureen Majury |  | Note taker: Caryn Fosnaugh |  |
| Timekeeper: Caryn Fosnaugh |  |  |  |
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| Attendees:  |  |
| Name | Title  | Organization  | Email Address |
| Ann Avery | Director | Marine | ann.avary@skagit.edu |
| Mary Kaye Bredeson | Director | Aerospace | mbredeson@everettcc.edu |
| Mike Campbell | Director | Homeland Security | mcampbel@pierce.ctc.edu |
| Caryn Fosnaugh | Director, Co-Chair | Transportation | cfosnaugh@highline.edu |
| Barbara Hins-Turner | Director | Energy | bhins-turner@centralia.edu |
| Bob Lawrence | Executive Director | WEC | blawrence@pencol.edu |
| Dan Ferguson | Director | Allied Health | dferguson@yvcc.edu |
| Maureen Majury | Director, Chair | ITC | maureen.majury@bellevuecollege.edu |
| Shana Peschek | Director | Construction | speschek@rtc.edu |
| Tony Dunnagan | Director | Agriculture | tony.dunnagan@wwcc.edu |
| Erik Tingelstad | Director | Education | etingelstad@greenriver.edu |
| Pat Ward | Program Administrator | SBCTC | pward@sbctc.edu |
| Please read: Fall 2011 CoE Director Meeting Notes distributed by Caryn Fosnaugh in October 2011. |  |
| Please bring: Your PPT if you are a “Center of Excellence: In the Spotlight”; A PPT outline and/or hand-out if you want to take 10 minutes for “It's My Turn: 10 Minutes to Talk @ Your Center” needs to be submitted by January 6, 2012. |  |
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| **Agenda** |
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| 9:15 a.m. Welcome and Introductions | BC Administration/All | 15 |
| 9:30 a.m. Centers of Excellence: In the Spotlight | Maureen Majury | 20 |
| 9:50 a.m. Centers of Excellence: In the Spotlight | Shana Peschek | 20 |
| 10:10 a.m. Centers of Excellence: In the Spotlight | Dan Ferguson | 20 |
| 10:30 a.m. What's New? From the SBCTC | Pat Ward | 15 |
| 10:45 a.m. What's New? From WEC | Bob Lawrence | 15 |
| 11:00 a.m. Break |  | 15 |
| 11:30 a.m. Economic Development Councils & the CoEs | Linda Rotmark | 30 |
| 12:00 p.m. Luncheon & Networking  | Everyone | 60 |
| 1:00 p.m. CoE Assessments: They are Coming | Pat Ward & Caryn Fosnaugh | 30 |
| 1:30 p.m.  | Let’s discuss the ALT and find out @ our new directors | 30 |
| 2:00 p.m. State Board (Open Course Library) | Connie Broughton | 30 |
| 2:30 p.m. It's My Turn: 10 Minutes to Talk @ Your Center | Everyone | 60 |
| 3:30 p.m. Farewell for now… |
| **Additional Information** |
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| Resource persons: | Guests: Linda Rotmark, Clallum County Economic Development CouncilConnie Broughton, State Board |
| Special notes: | Present: All; Absent: NonePaula Boyum – Welcome, introduction and discussion of upcoming programs at BC, how the technology programs relate to multiple industries, and overview of additional baccalaureate programsMike move to accept Fall 2011 minutes, Barbara second, unanimous approval |
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| **CoE Director's Meeting: Winter 2012** | **10/19/2011****6 Hours, 45 Minutes****Bellevue College, N107, N-Building** |
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| **Agenda** |
| **Centers of Excellence: In the Spotlight** | **Maureen Majury** | **20** |
|  | Discussion: ICT program directory – new this year, images of actual college campuses; success of Wordpress workshop;  |
|  | Review/Update on Programs of Study project – reformat, re-validate articulation with constituents, and marketing  |
|  | updated templates; STEM Summit; “Life of an IT Professional” video series; Industry Curriculum Reviews (20 so far) |
|  | Conclusions: 2013 STEM Summit – Marine, Homeland Security, and ITTL will be CoE participants |
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|  | Action items: | Person responsible: | Deadline: |
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| **Centers of Excellence: In the Spotlight** | **Shana Peschek** | **20** |
|  | Discussion: “STEM Pays” video collaboration with Marine – broadens scope of STEM careers; Women in Apprenticeship  |
|  | Recruiting and Retention project; Apprenticeship Leadership Academy overview and briefing |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
|  | Post video on coewa | Shana | asap |
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| **Centers of Excellence: In the Spotlight** | **Dan Ferguson** | **20** |
|  | Discussion: Short history of Dan; testified for House Labor Workforce Development Committee; brief overview of initial |
|  | Center activities – industry groups, major successes, and ongoing projects |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
|  | Send link of committee video | Dan | asap |
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| **What's New? From the SBCTC** | **Pat Ward** | **15** |
|  | Discussion: Skill standards – move to CoE websites; High Impact Report – add date, need alternative to “institution”  |
|  | wording in introduction; Performance Funding – will be allocated, but if system is cut, both base and performance will be  |
|  | affected (appx $23K); Make sure to revise work plan as needed to reflect **performance** activities – lack of performance =  |
|  | no/less funds next year; SB Legislative Agenda handout  |
|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
|  | Ensure current/updated skill standards on CoE websitesUpdate High Impact Report PDF with date and alternative to “institution” | DirectorsMaureen | Asapasap |
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| **What's New? From WEC** | **Bob Lawrence** | **15** |
|  | Discussion: Committee 4 – New program approval process has been developed and will be released for review soon; |
|  | Panel on self-support programs at next WEC meeting; reviewing curriculum alignment and program efficiencies; open- |
|  | course library – hope to have CoE’s as repository of some type |
|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **Break** |  | **15** |
|  | Discussion: |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **Economic Development Councils & the CoEs** | **Linda Rotmark** | **30** |
|  | Discussion: Description of relationship between EDC’s and CoE’s; Description of Clallum work plan and funding; North  |
|  | Olympic Peninsula IPZ – new funding available for JSP, grants, branding; Agriculture projects; Export development with  |
|  | area businesses |
|  | Conclusions: Presentation Attached |
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|  | Action items: | Person responsible: | Deadline: |
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| **CoE Assessments: They are Coming** | **Pat Ward & Caryn Fosnaugh** | **30** |
|  | Discussion: Update: Pat met with John Martens; continued with accreditation process model |
|  | Provided draft of 2-step process: 1) Self-Study and 2) Team visit; Centers not being evaluated will be assigned to team |
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|  | Conclusions: Review draft and provide feedback to Pat |
|  | Centers to be evaluated in 2012: Agriculture, Aerospace, Health, ITTL, Marine |
|  | Action items: | Person responsible: | Deadline: |
|  | Provide feedback to Pat | Directors | 1/18/12 |
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| **ATL Conference, Intro of new Directors** | **Erik, Tony, Dan, all** | **30** |
|  | Discussion: Tony introduced himself – brief professional history; review of current projects in first 6 days |
|  | ATL Conference – same time as WEC; Centers will have table for materials; Centers will provide available staff  |
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|  | Conclusions:  |
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|  | Action items: | Person responsible: | Deadline: |
|  | Provide materials to Caryn for ATL table | Caryn | 4/15/12 |
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| **State Board (Open Course Library)** | **Connie Broughton** | **30** |
|  | Discussion: Introduction of purpose – handout provided; description of Phase I and II courses; minimal adoptions so far;  |
|  | discussion of faculty benefits, next steps, faculty involvement. Idea/plan to move into Google Docs rather than Angel  |
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|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **“It’s My Turn”: 10 Minutes to Share @ Your Center** | **Everyone** | **60** |
|  | Discussion: Marine – Lummi Nation Marine Technology Training; NW Indian College training; Question – how do you |
|  | effectively market to ctc system (instead of Deans)? Discussion – use faculty/program coordinator/etc database,  |
|  | snail-mail, phone contact |
|  | Conclusions: |
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|  | Action items: | Person responsible: | Deadline: |
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| **Additional Information** |
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| Resource persons: |  |
| Special notes:  | Next Meeting: Wednesday, April 25, Renton Technical College |
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